



AGENDA

SAF22-A2

Notice of meeting

The next meeting of the Health, Safety and Environment Committee will take place at 2.00pm on Wednesday 25 May 2022 and will be conducted remotely via Microsoft meetings.

M Ashby, Secretary

1 Apologies for Absence

2 Business of the Agenda

To give notice of intention to speak to any starred items which otherwise will be taken without discussion. Any member wishing to speak to a starred item is asked to give notice to the Secretary by midday on Tuesday 24th May.

3 Minutes

SAF22-M1

To CONSIDER the minutes of the meeting held on 2 February 2022.

4 Matters Arising from Previous Meetings

SAF22-P20

To note actions arising from the Minutes.

SECTION A – Items for Discussion

5 Health, Safety and Environment Update: Estates and Facilities Management

SAF22-P21

To RECEIVE a presentation by the Director on health, safety and environment arrangements in place for Estates and Facilities Management excluding Campus Services and Catering.

6 Health, Safety and Environment Update: Student Services

SAF22-P22

To RECEIVE a presentation by the Director of Student Services on health, safety and environment arrangements relating to Student Services.

7 Director of Health, Safety & Wellbeing Report and Covid Update

SAF22-P23

To RECEIVE an update from the Director of Health, Safety and Wellbeing.

8 Statutory Compliance Key Performance Indicators

SAF22-P24, SAF22-P25

8.1 To RECEIVE updates in relation to statutory compliance key performance indicators:

- (i) Health, Safety and Environment Statutory Compliance Sub-Committee Report;
- (ii) Ionising/Non-Ionising Radiation, Chemical, Biological/GM and HTA KPIs.

8.2 To CONSIDER the compliance for these areas and the actions set to move areas to green to ensure these are appropriate.

9 Radiation Protection Update

SAF22-P26

To RECEIVE an update and ENDORSE associated recommendations.

10 Biological Safety – Human Tissue Act Audit Update

To RECEIVE an update on Biological Safety from the Strategic Scientific Technical Lead.

11 Occupational Health and Wellbeing Service Update

SAF22-P27

To RECEIVE an update and ENDORSE a proposal for a School/Service ratio of wellbeing champions.

12 Stress and Mental Ill Health Provision

SAF22-P28

Arising from M22/5.4, to CONSIDER a report on the University's stress and mental wellbeing provision and any areas which might be strengthened.

12 Environmental Compliance Report

SAF22-P29

To NOTE the Environmental Compliance Report and to CONSIDER a proposed course of action for a non-conformance.

13 Future Business

SAF22-P30

To CONSIDER a proposed approach for future business.

14 Committee Effectiveness

SAF22-P31

To CONSIDER the effectiveness of the Committee.

15 Appointment of Sustainability Manager

To RECEIVE a verbal update from the Director of Estates and Facilities Management on progress in the recruitment of a University Sustainability Manager.

SECTION B – Starred Items for Approval

***16 Reports to Health, Safety and Environment Committee**

To RECEIVE the following reports:

- (i) **SAF22-P32**
Fire Officer's Report
- (ii) **SAF22-P33**
Incident Data Report
- (iii) **SAF22-P34**
Annual Report of Ethics Review Sub-Committee for 2021/22

***17 GM/Biosafety Committee Minutes**

SAF22-P35

To RECEIVE the minutes of the GM and Biosafety Committee (meeting on 9 March 2022)

SECTION C – Items for Information

18 Any Other Business

19 Valediction

***20 Dates of Meetings in 2022/23**

Wednesday 5 October 2022 at 2.00pm
Wednesday 1 February 2023 at 2.00pm
Wednesday 24 May 2023 at 2.00pm

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