



15 May 2024 HSE Agenda – SAF24-A2

MEETING

15 May 2024 13:30 BST

LOCATION

Online – MS Teams

PUBLISHED

9 May 2024

Agenda

Location	Date	Time		
Online – MS Teams	15 May 2024	13:30 BST		
Item	Owner	Time	Page	
1	Business of the Agenda Members should notify the Secretary by midday on Tuesday 14th May if they wish to speak to a starred item.		-	
2	To CONFIRM Minutes of meeting on 6th February 2024.	13:30	4	
3	To NOTE actions arising from the Minutes.	13:35	10	
	Section A - Items for discussion		-	
4	To RECEIVE a Health, Safety and Environment update from the Wolfson School of Mechanical, Electrical and Manufacturing Engineering	Paul Conway, Phil Owen	13:40	14
5	To RECEIVE a Health, Safety and Environment update from the School of Science	Claudia Eberlein, Norma King	14:00	26
6	To RECEIVE an update on Avoidance and Management of Musculoskeletal Injuries	Sarah Van-Zoelen	14:20	45
7	To RECEIVE a Consolidated Health, Safety and Wellbeing Report by the Director of HSW and to NOTE areas of risk and actions identified	Neil Budworth	14:40	50
8	To RECEIVE updates in relation to Statutory Compliance Key Performance Indicators and to CONSIDER the compliance for these areas and actions set to move areas to green to ensure these are appropriate:	Neil Budworth, Julie Turner	14:50	-
8.1	8.1 Health, Safety and Environment Statutory Compliance Sub-Committee Report;			56
8.2	8.2 Key compliance indicators for Biological/ Chemical/ Radiation Safety.			63
9	To APPROVE the updated plan of proposed business for the Committee for the October 2024 and February 2025 meetings	Neil Budworth	15:00	71
10	To CONSIDER the Incident, Near Miss and Fire Data Report	Neil Budworth	15:05	75
11	To CONSIDER the results of a recent survey of the Committee's effectiveness	Neil Budworth	15:15	84
12	On the recommendation of the Sustainability Committee, to APPROVE changes to its composition and membership.	Elliott Brown		87

	Item	Owner	Time	Page
	Section B - Starred Items (Available in the Supplementary Documents pack on the BI Bookshelf).			-
13	To RECEIVE the Biological Safety Action Plan			-
14	To RECEIVE the minutes of the following Sub-Committee meetings:			-
14.1	GM and Biosafety Committee (Meeting on 2nd May 2024)			-
14.2	Health, Safety and Environment Statutory Compliance Sub-Committee (Meeting on 8th April 2024)			-
	Section C - For Information			-
15	Arising from M23/38.5 to NOTE the updated Snow and Ice Clearance guidance document (Available in the Supplementary Documents Pack on the BI Bookshelf			-
16	Any Other Business			-
17	Dates of meetings in 2024/25:Wednesday 2 October 2024 at 14:00Tuesday 4 February 2025 at 14:00Wednesday 14 May 2025 at 14:00			-